



### Standing Order Request

Please complete the form below and return it to the Rent Accounting Team, Colchester Borough Homes Ltd, PO Box 7888, Colchester, CO3 3YB. ☎ (01206) 282514.

### Your Bank or Building Society details from which payment is to be made

Your Bank/Building Society name & address

  
  

Your Bank Sort Code

 -  - 

Your Bank Account Number

Name of account holder/s

Signature/s

  

### Your payment amounts

First payment of £

On (date)

Followed by payments of £

and each week / fortnight / month thereafter  
*(please delete as necessary)*

### Your Name, Address and Rent Reference

Payment Reference

Tenant or Leaseholder Name/s and Address

Correspondence Address – PLEASE COMPLETE

**Colchester Borough Council Bank is Lloyds, High Street, Colchester**

**Sort Code: 30-92-16 Account Number: 00216003**